



**KEY PICKUP AGENT DESIGNATION FORM**

Buyer Name(s): \_\_\_\_\_

Residence Number: \_\_\_\_\_

Please indicate below whether you or a designated agent will be picking up your keys on your scheduled key pick-up date and time by checking the appropriate box and providing the information as requested. If the above-identified Buyer is an entity, then you must use this notice to designate the individual who will serve as your agent for the release of your key at key pickup. Your designated agent will serve as your agent and attorney-in-fact for the sole and limited purpose of conducting the key pick-up and verifying and signing all forms to be furnished by Seller.

CHOOSE ONE:

- Buyer is not an entity, and I will pick up the keys myself (no additional information required);  
OR
  
- Buyer is not an entity, and I designate the person identified below as my agent for the key pick-up; OR
  
- Buyer is an entity and designates the person identified below as its agent for the key pick-up.

Buyer Key Pick-up Agent Designation:

Agent Name: \_\_\_\_\_

Agent Contact No.: \_\_\_\_\_

Type of Verification I.D.: \_\_\_\_\_

Buyer Name (Print): \_\_\_\_\_

Buyer Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

Please return completed designation form via **email** at [exec@waihonua.com](mailto:exec@waihonua.com) **fax** to: 808-380-3110,  
or **mail** to: Waihonua Management Office, c/o Hawaiiana Management Company,  
711 Kapiolani Boulevard, Suite 700, Honolulu, HI 96813